

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
September 10th, 2025**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, September 10th, 2025, at 7:00 p.m. by Vice President Chuck Crossan. Present in person were Board members Chuck Crossan and Chaz Fox; Board President Debra Brynoff attended via Zoom. Also present were District Operations Superintendent Hopper Becker, District Administrator Tom Swift, District Legal counsel Katie Randall, District Engineer Lauren Benton and Grand County Sherrif Brett Shroetlin. The absences of Board members Kelly Griesch and Casey Farrell were excused by the Board.

Tom Swift introduced Grand County Sherrif Brett Schroetlin to the Board, Mr. Schroetlin is attending this meeting to request an extension to the Grand County Animal Shelter lease, which is currently set to terminate on December 31, 2025. Mr. Schroetlin addressed the Board regarding the current Grand County Animal Shelter located on Granby Sanitation District property; he updated the Board that construction is underway for the new animal shelter, however due to construction timelines and funding hurdles, the new shelter is not expected to be occupiable until late summer 2026. The Grand County Sherrif office is requesting a lease extension to allow the Grand County Animal Shelter to remain on Granby Sanitation District property until late Summer 2026.

District staff noted that due to the current timeline of the metals removal expansion, including still needing pilot study results and receiving approval from CDHPE for the use of the selected technology, it is unlikely that this space will be needed immediately; it was recommended that the Board approve the lease extension on a month to month basis, which would allow both parties to terminate the lease if any factors change.

Chaz Fox moved to authorize a month-to-month lease for Grand County Animal Shelter beginning January 1, 2026 at a rental rate of \$933.33 per month. The motion was seconded by Debra Brynoff and unanimously passed. Sherrif Schroetlin thanked the Board and existed the meeting.

Lauren Benton reviewed the progress on the metals removal metals removal pilot studies. It was noted that the BluePro pilot is now complete, but the District is still waiting on test results and reports. As additional test result information becomes available, it will be shared with the Board.

Discussion occurred regarding a meeting with CDPHE-WQCD regarding the NVO/CDO that the District received from the Division. It was noted that District legal and engineering teams along with Board president Debra Brynoff and district staff Hopper Becker and Tom Swift attended this meeting with Jocelyn Brink. Points of discussion during this meeting included a plan for an inflow and

infiltration study, discussion regarding metals removal technologies and future discharge limits for arsenic. It was noted that the District is taking every action it can to resolve the NVO/CDO in a prompt fashion to minimize potential penalties. The District will provide monthly written progress reports to the CDPHE-WQCD, until all violations are resolved.

The minutes from the regular meeting held on August 13th, 2025 were considered. Chaz Fox moved to approve the minutes as written. The motion was seconded by Debra Brynoff and unanimously approved.

Next, the August 2025 bills listing and financial reports were reviewed. Chaz Fox moved to pay the bills and approve the financial reports. The motion was seconded by Debra Brynoff and unanimously approved.

The delinquency report was reviewed; no account holders were in attendance for the disconnection hearings. Debra Brynoff moved to authorize staff to proceed with collection and disconnection proceedings on accounts 20930.4, 23800.2, 26850.1 & 4700.5, with shutoffs to occur on or after September 16th, 2025. The motion was seconded by Chaz Fox and unanimously passed.

Hopper Becker presented the operations report verbally. Two new operators in training have been hired and have started work; both seem to be learning the job and processes quickly. Hopper noted that the District recently experienced a failure of the Granby West lift station pump, operations staff were able to replace the pump with a spare pump, leaving the district without a spare pump. Hopper presented a quote to purchase a new lift station pump for a total of \$9,771.00. Chaz Fox moved to approve the purchase of a new lift station pump for the Granby West Lift station for \$9,771.00. The motion was seconded by Debra Brynoff and unanimously passed.

Hopper Becker updated the Board regarding some parts for the clarifier that need to be purchased, staff is awaiting a quote and will seek Board approval for these unbudgeted parts at the next meeting. In addition, Hopper noted that this year's sewer line jetting and scoping found an issue with one sewer main on Topaz Ave, between 1st and 2nd St; this line was found to be failing and will need to be replaced in 2026 and will be included in 2026 capital expenditure budget. Discussion occurred regarding recent electrical outages and power pumps that have affected the plant and possible solutions to prevent the VFD's from being affected by the power bumps.

Tom Swift presented the administrators report as written. Discussion occurred regarding the Caselle Cash Receipting and Real Time Payments modules that are needed to accept payments from the new XpressBillPay platform. These modules are needed to allow real-time payments to be accepted and cross-posted to the District's bank accounts and billing software. Debra Brynoff moved to approve the addition of the Cash Receipting and Real-Time Payments modules to the District's Caselle account. The motion was seconded by Chaz Fox and unanimously approved.

In the Attorney’s report, Katie Randall presented information to the Board regarding an unauthorized connection within the exclusion lands and actions that have been taken to try to get this unit into compliance. Katie noted that the unit in questions has been sent a disconnection hearing notice by the Town of Granby. The disconnection hearing will take place at an October Town Council meeting and JVMA staff will be in attendance to represent the District.

There being no further business to come before the Board, it was duly moved by Chaz Fox, seconded by Debra Brynoff and unanimously adopted that the meeting stand adjourned at 8:04 p.m.

APPROVED

Secretary, Granby Sanitation District